

**MADHYA PRADESH ELECTRICITY REGULATORY COMMISSION**

**5<sup>th</sup> Floor Metro Plaza, Bittan Market, Bhopal - 462 016**



**REQUEST FOR PROPOSAL (BIDS) FROM ELIGIBLE  
CONSULTANTS FOR ASSISTANCE IN ANALYSIS OF PETITIONS FOR  
DETERMINATION OF GENERATION AND TRANSMISSION TARIFF**

# REQUEST FOR PROPOSAL (BIDS)

## 1. INTRODUCTION:

- 1.1. Madhya Pradesh Electricity Regulatory Commission (hereinafter referred to as “Commission” or “MPERC”) has been functioning under provisions of the Electricity Act, 2003. The Commission, in exercising the provisions of the sections 61, 62, 64 and 86 of the Electricity Act, 2003, determines Multi Year Tariff followed by year to year true-up exercise on the basis of the petitions filed by the Generating Companies and Transmission Licensees in the State. The analysis of the petitions is to be made in accordance with the provisions under the applicable Tariff Regulations notified by the Commission.
- 1.2. The Commission desires to hire the services of competent consultants through open tender bidding for scrutiny of the tariff/true-up petitions. The Consultant shall provide comprehensive assistance to Commission for analysis of Multi-Year Tariff Petitions and true-up petitions filed by the generating companies and Transmission licensees in Madhya Pradesh.
- 1.3. The consultancy assignment shall broadly cover scrutiny and analysis of Tariff petitions filed by the Generating Companies and Transmission Licensees in the state alongwith assistance in finalization of the Multi-year tariff/true up orders by the Commission.

## 2. SCOPE OF WORK

- 2.1 The Consultant shall provide comprehensive assistance to the Commission for analysis of Tariff petitions filed by the Generating companies and Transmission Licensees in Madhya Pradesh during FY 2024-25 and FY 2025-26 as per following details:

Particulars of Assignments	Commencement Months /Year
i. Scrutiny of the petition filed by the Generating Companies (including IPPs) and Transmission Licensees in the State for determination of Multi-Year Tariff.	Three months
ii. Scrutiny of true-up of tariff petition filed by the Generating Companies (including IPPs) and Transmission Licensees in the State.	Three months

- 2.2 The Scope of Work shall include detailed analysis of the tariff petition(s) and evaluation of Annual Capacity Charges, Energy Charges/ Transmission Charges (as the case may be) and Other Charges which inter-alia include the following works:

- a) Examination and validation of petitions filed by the Generating Companies and Transmission Licensee in terms of compliance and completeness with the Electricity Act 2003, Tariff policy and the applicable Tariff Regulations issued by the Commission from time to time and accepted accounting principles.
- b) Study, Scrutiny, verification, validation and analysis of the data / information filed in the Petitions for determination of tariff on the basis of the Commission's relevant Tariff Regulations and appropriate provisions of the Acts. Scrutiny of capital cost and additional capital expenditure as per provisions under the Regulations.
- c) Examination of the expenditure, i.e. whether the claims made by the petitioner are prudent as per Regulations. To indicate the Commission about, the items/ costs which are not admissible giving reasons thereof.
- d) Analyzing and prescribing the formats for filing additional information required from the Petitioners in connection for scrutiny of tariff petitions.
- e) Analysis of the data / information / documents submitted by the petitioner Company. Participation in detailed discussions with petitioner's representatives and validation/ verification of data submitted by them.
- f) Assisting the Commission during the public hearings.
- g) Analysis of comments/views received in response to publication of tariff petitions in newspaper and in the public hearings and replies submitted by the petitioner Companies thereon.
- h) Determination of Tariff/ true up amount, taking into account the information provided by the petitioner, objections received, replies submitted by the petitioner in accordance to provision of relevant Regulations.
- i) Development and finalisation of detailed tariff model, and any other models required in connection with the analysis of the petitions / information filed.
- j) Determination of unit wise/power house wise generation tariffs including Annual Capacity Charges and Energy Charges as per provisions under the Generation tariff Regulations, for each generating unit(s)/power house separately. In case of transmission licensee, determination of Annual Capacity Charges as per provisions of Transmission Tariff Regulations.
- k) Drafting of the detailed tariff/ truing up order.

- 1) Any other job incidental to the tariff determination process as per the Electricity Act, 2003 and the Commission's Regulations.

### **3. INSTRUCTIONS TO THE BIDDERS:**

- 3.1 The price (financial) bids should specify the net amount quoted for all activities mentioned above as well as the scope of work covering all costs, fees, taxes, rebates etc. No amount other than net amount quoted will be payable subject to further deduction of income tax / GST as may be applicable.
- 3.2 Income tax payable by the Consultant shall be deducted at source in accordance with the provisions of the Income Tax Act, 1961. The Consultant should have Income Tax Permanent Account Number (PAN), which has to be furnished with the Bid Documents.

### **4. BID SCHEDULE:**

- 4.1 As the consultancy is a time bound assignment, the Commission has established the following schedule for various activities: -

<u>ACTIVITY</u>	<u>COMPLETION DATE/TIME</u>
1. Issue/ Publication of Bid Document	- 11 <sup>th</sup> July, 2024
2. Receipt of Bid proposal	- 16:00 Hours of 8 <sup>th</sup> August, 2024
3. Opening of technical portion of bids	- 17:00 Hours of 8 <sup>th</sup> August, 2024

- 4.2 After the evaluation of technical bids, the date of opening of Price Bids shall be informed to all the technically qualified bidders separately, after obtaining approval from the Commission.
- 4.3 The Commission reserves the right to extend any scheduled date, if deemed necessary.
- 4.4 The Commission at its discretion may deviate from / cancel the above process at any point of time before award of the Contract without assigning any reason to it.

### **5. AMENDMENT IN DOCUMENT:**

- 5.1 At any time prior to the deadline for submission of the bids (proposals) or extended date, if deemed necessary, the Commission reserves the right to add / modify / delete any portion of this document by issuance of an amendment, which will be sent to all such bidders, who

have indicated their intention to bid and will also be displayed on the Commission's web site. The amendment shall be binding on all the bidders.

- 5.2 In such eventualities, the Commission may allow additional time for modification of the Bids to those Bidders who have submitted their Bids. Accordingly, the schedule as indicated above may be modified suitably.

**6. DUE DATE:**

- 6.1 Interested parties may submit their offer so as to reach the Commission's office by 16.00 hours on **8<sup>th</sup> August, 2024** in separate sealed covers for technical and price bids, both placed in an outer sealed envelope, on the following address:

**Secretary,  
M.P. Electricity Regulatory Commission,  
5<sup>th</sup> Floor, Metro Plaza, Bittan Market,  
Bhopal – 462 016 (M.P).**

- 6.2 Bids received after the aforesaid specified date/time shall not be entertained. However, the Commission shall have the option of retaining / returning all bid documents received including those received after the scheduled time/date as indicated above. The Commission shall not be responsible for any delay / loss / non-receipt of the documents due to error in the transit, i.e. by post, courier or any other means.

**7. SUBMISSION OF BID:**

- 7.1 The bidders are requested to submit separate technical and price (financial) bids for **“Determination of Multi Year Tariff and the true-up of tariff of the Generating Station/Units and Transmission Licensees in the State”**, in super scribed and separate sealed envelopes. The bidders are also requested that the price (financial) bid should mention the net amount for the following works separately:

- i. Analysis of the petition for determination of Multi-Year Tariff filed by the Generating Companies and Transmission Licensees in the State**
- ii. Analysis of true-up of tariff petition filed by the Generating Companies and Transmission Licensees in the State.**

- 7.2 Both the envelopes shall be placed in an outer envelope and sealed. The bids shall be typed or written with indelible ink.

- 7.1.1 Signing of bids by authorized representative of the bidder should be supported by a written power of attorney from Board of Directors/ Partners / proprietors as the case may be.

- 7.1.2 Any correction / overwriting in the bid documents must be duly signed by the authorised representative of the bidder.
- 7.1.3 All the pages of Bid document should be in numbered, signed and stamped by the authorised representative of the Bidder.
- iii. The Bidders must invariably indicate in their technical as well as financial bid that the proposal is firm. The infirm proposals in terms of cost are liable for rejection.
- 7.3 The proposals shall have to remain valid for 180 days from the date of submission. The period of contract may be extended by the Commission for further period (maximum up to one year) on the same (financial) bid proposal and the terms and conditions, if the performance of the bidder is found satisfactory by the Commission. All the costs associated with the preparation of Bid, participation in discussion and negotiation etc. before the award of the contract and the expenditure incurred by the consultant for establishment at Bhopal, travelling to and from Bhopal to its (Consultants’) headquarter etc. shall be borne by the bidder. The Commission shall not entertain any such claim except the legitimate payment of firm contract value as per the schedule of payment indicated in this document.
- 7.4 The separate sealed covers containing processing fee & earnest money deposit, technical bid and financial bid and also the outer envelope indicating name & address of the bidder, should be super scribed as below:-
- **Envelope 1:**
    - Shall contain “Processing Fee” & “Earnest Money Deposit”
    - Shall be marked at the top as “**PROCESSING FEE & EARNEST MONEY DEPOSIT FOR BID FOR ANALYSIS OF PETITION FOR DETERMINATION OF MULTI YEAR TARIFF AND TRUE-UP OF TARIFF OF THE GENERATING STATION/UNITS AND TRANSMISSION LICENSEES IN THE STATE**”
  - **Envelope 2:**
    - o Shall contain “Bid for Technical Proposal”
      - Shall be marked at the top as “**BID FOR TECHNICAL PROPOSAL FOR ANALYSIS OF PETITION FOR DETERMINATION OF MULTI YEAR TARIFF AND TRUE-UP OF TARIFF OF THE GENERATING**”

## STATION/UNITS AND TRANSMISSION LICENSEES IN THE STATE”

### - Envelope 3:

- o Shall contain “Bid for Financial Proposal”
- o Shall be marked at the top as “**BID FOR FINANCIAL PROPOSAL FOR ANALYSIS OF PETITION FOR DETERMINATION OF MULTI YEAR TARIFF AND TRUE-UP OF TARIFF OF THE GENERATING STATION/UNITS AND TRANSMISSION LICENSEES IN THE STATE”**

### - Envelope 4, i.e. Outer Envelope:

- Shall contain “Envelope 1, Envelope 2 and Envelope 3.
- Shall be marked at the top as “**BID FOR TECHNICAL AND FINANCIAL PROPOSALS FOR ANALYSIS OF PETITION FOR DETERMINATION OF MULTI YEAR TARIFF AND TRUE-UP OF TARIFF OF THE GENERATING STATION/UNITS AND TRANSMISSION LICENSEES IN THE STATE”** and **DO NOT OPEN BEFORE 1700 HOURS OF 8<sup>th</sup> August, 2024.**

## 8. PROCESSING FEE AND EARNEST MONEY DEPOSIT:

- 8.1 The technical bid has to be accompanied by non-refundable processing fee of Rs. **2000.00 (Rupees two thousand only)** in the form of Demand Draft drawn on a scheduled Bank at Bhopal payable to the ‘M.P. Electricity Regulatory Commission, Bhopal’.
- 8.2 The bids must be accompanied with the earnest money deposit of Rs. **10,000.00 (Rupees Ten Thousand only)** in the form of Demand Draft drawn on a scheduled Bank at Bhopal payable to the ‘M.P. Electricity Regulatory Commission, Bhopal’. This amount is refundable after the award of contract.
- 8.3 Bids are not accompanied by processing fee and / or earnest money deposit as indicated above will not be considered and summarily rejected.

## 9. ELIGIBILITY CRITERIA:

- 9.1 For the purpose of technical evaluation and awarding the assignment to the Consultant, the following criteria shall have to be fulfilled by the Bidder:

- 9.1.1 The Bidder should be a registered firm / legal entity. Documentary evidence in this regard be submitted in the proposal.
- 9.1.2 The Bidding firm should be in existence for not less than 5 years and should have a minimum net worth of Rs. 5.00 Crore (Five Crore) in the last financial year. Documentary evidence in this regard be submitted with the proposal.
- 9.1.3 The Bidder should have proven experience in providing consultancy services in the area of tariff petition analysis, and its evaluation in accordance with the provisions of the Electricity Act, 2003, Tariff policy and the relevant Tariff Regulations of the Commission. The Bidder should have experience of having completed the work for analysis and evaluation of at least one petition for determination of Multi- Year Tariff / true-up exercise in respect of a Generating Company and Transmission Licensee each on behalf of any State/ Central Electricity Regulatory Commission in last 36 months. The experience of bidder for dealing with number of petitions for determination of multi – year tariff /true-up exercise for Generating Company and Transmission Licensee shall be given more weightage. Documentary evidence along with the list of cases and completion certificates for fulfilling aforesaid conditions be submitted with the proposal. Non-submission of supporting documents shall not be considered for experience.
- 9.1.4 The Bidder should have qualified manpower with required technical skills, i.e. having degree in electrical or mechanical engineering with at least 3 years’ experience in the process of tariff determination. The Bidder should also have qualified manpower for analysis of the tariff petition with full financial skills i.e. Chartered Accountant /or MBA (finance) /or Equivalent, having at least 3 years’ experience in the process of determination of tariff to carry out the assignment and who have ability for understanding and analysis of Annual Financial Statements and other documents of the Generating companies and Transmission Licensees. These persons must have proficiency in computer skills of financial / technical modeling in MS Office which include MS excel, MS word, MS power point, etc. Documentary evidence along with the list of team members be submitted with the proposal.
- 9.1.5 The Bidding firm representing or represented any Generating Company or Transmission Licensee in Madhya Pradesh or any of its subsidiary unit in the country since last one year will not be eligible. **The bidder is required to submit a certificate /undertaking in this regard.**
- 9.1.6 The bidder shall be required to disclose conflict of interest if any, in the bid clearly. The Commission shall be at liberty to reject the bid or terminate the contract at any stage without any liability, if such conflict of interest comes to its knowledge



- 9.2 The Bidder is required to nominate Project Director who shall interact with the Commission or the Officer designated by the Commission on regular basis during the consultancy period. The Commission shall require at least two persons having sufficient exposure to technical, financial and Regulatory aspects as specified in clause 9.1.4 above to be present at the office of the Commission, Bhopal since beginning of the process of scrutiny of the tariff petitions till the tariff Order is issued by the Commission.
- 9.3 The Commission shall provide the office space but the arrangements for residential accommodation shall be made by the Consultant.
- 9.4 The Bidder may be required to give a detailed presentation before the Commission of his work plan, methodology, strategy, etc. if the Commission desires so.

## **10. PREPARATION OF BIDS BY THE BIDDER**

- 10.1. The Bids must be prepared by considering the appropriate relevant regulations notified by the Commission from time to time (available on Commission's website [www.mperc.in](http://www.mperc.in)) and the provisions of the Electricity Act, 2003.
- 10.2. The Bidder is required to substantiate the eligibility criteria by furnishing the requisite documents / authenticated information etc.
- 10.3. The Bidder should study the Scope of Work thoroughly and accordingly is required to furnish the details as per evaluation criteria indicated in this document.
- 10.4. The Bidder must submit "Methodology Note" and "Work plan" towards assigned work.
- 10.5. The Bidder must submit updated curriculum vitae (CV) duly signed by the proposed key professional staff or an authorized competent person of the Bidder. Key information should include: years with the firm, professional qualification and degree of responsibility held in various assignments during the past five years.
- 10.6. The Formats enclosed with this document must be submitted along with the Bid.
- 10.7. Along with the Technical Bid, the Bidder must submit a front sheet clearly mentioning its eligibility with reference to each sub-clause under Clause 9.1 of this document giving reference of each document enclosed in support of Clause 9.1.

## **11. PERIOD OF CONSULTANCY ASSIGNMENT:**

- 11.1 The Commission expects that each assignment would normally be completed within three months from the date of commencement of each work as indicated in the award of the

contract. The period may however, be extended only by the Commission due to unavoidable reasons. It shall be the responsibility of the bidder to complete the assignment in the extended period.

- 11.2 No extra payment over and above the contract value will be considered for the period of work done by the consultants beyond the stipulated time period mentioned in the award.

## **12. DELIVERABLES**

- 12.1. The Consultant shall be required to furnish the following documents before completion of the assignment:

- 12.1.1. Draft Tariff Order with the office of the Commission and thereafter for the approval of the Commission.

- 12.1.2. Hard Copies of the finalised working models and any other working carried out by the Consultants while drafting the order.

- 12.1.3. All the soft models whether in excel sheet, word documents, power point presentation, etc. be submitted in CD.

- 12.1.4. Instructions manuals, if any required, for operating the aforementioned models.

## **13. OPENING OF BIDS**

- 13.1. The Commission shall appoint a Committee of at least two officers, out of them one has to be Commission Secretary for opening of bids.

- 13.2. The Bids received up to the specified time and date, only the technical bids shall be opened by the Committee in the presence of the Bidders who wish to participate.

## **14. EVALUATION OF TECHNICAL BIDS**

- 14.1. For evaluation of Bids, the Commission shall appoint Evaluation Committee comprising officers of the rank of Directors / Secretary of the Commission.

- 14.2. The bid not received within the stipulated time and date as indicated above shall be rejected.

- 14.3. After scrutiny, the bid shall be rejected if,

- 14.2.1. It is not accompanied with the requisite processing fee, earnest money deposit, requisite documents and schedules.

- 14.2.2. It is not clearly mentioned that the Proposal is a firm proposal.
- 14.2.3. The front sheet as mentioned in sub-clause (10.7) for eligibility is not submitted with the bid.
- 14.2.4. The validity of Proposal for requisite time period is not mentioned.
- 14.2.5. A material mis-representation is made or discovered.
- 14.2.6. The Bidder does not respond to the Commission asking for supplementary information required for the evaluation of proposal with in the given time period.
- 14.4. In the event of no response from the Bidder on the clarification / negotiation for finalisation of the contract, the Commission reserves the right to reject the bid and forfeit the earnest money deposited by such Bidders.
- 14.5. The Technical Proposal will be evaluated on the basis of following:

<u>Particular</u>	<u>Points</u>
A. Assignment-related experience of the Bidder.	<b>40</b>
B. Adequacy / quality of the proposed work-plan and its methodology	<b>10</b>
C. Qualification, experience and competence of the key-staff proposed for the assignment.	<b>45</b>
i. General Qualification	<b>15</b>
ii. Adequacy/experience for the Assignment	<b>25</b>
D. Methodology of transfer of knowledge to Commission staff	<b>05</b>
<b>D. Total Marks</b>	<b>100</b>

## **15. EVALUATION OF FINANCIAL PROPOSAL**

- 15.1. After scrutiny and evaluation of technical bids, only those bidders who have scored minimum 60 marks as per criteria laid down above shall be short listed. The financial

proposal (bids) of only short listed bidders shall be opened on a prescribed date/time to be intimated separately, in the presence of concerned bidders or their duly authorised representatives, who wish to be present.

- 15.2. The financial proposal (for both the works in totality) with lowest cost will be given a financial score of 100. Other proposals would be given financial scores compared to lowest quoted price.

$$\text{Financial Score of the Firm} = 100 \times \text{LP}/(\text{QP})$$

Where LP=Lowest Price and QP=Quoted Price of firm

- 15.3. The weights will be given to technical and financial proposals are 0.75 (T) and 0.25(F) respectively. The total score S shall be;

$$S = S_t \times (0.75) + S_f \times (0.25)$$

where S = Total Score

$S_t$  = Score on technical Proposals

$S_f$  = Score on Financial Proposal

- 15.4. Firms getting highest composite score (Technical + Financial) will be selected as successful bidder

## **16. AWARD OF CONTRACT**

- 16.1 The contracts may be awarded to the selected Bidders who shall have to enter into an agreement with the Commission for each assignment in the prescribed format and shall commence the assignment as per schedule agreed.

- 16.2 The successful Bidder shall also be required to furnish a “Performance Bank Guarantee” equal to 10% of the price of each assignment towards faithful performance of the contract, through a D.D. drawn on a scheduled Bank at Bhopal in favour of ‘M.P. Electricity Regulatory Commission, Bhopal’ within the time limit fixed by MPERC, which shall be refunded without any interest, after successful completion of the assignment. Security in any other form shall not be accepted.

- 16.3 In case of failure of the Consultant to comply with the above requirement within the prescribed time limit, the Commission shall be free to select the next lowest acceptable party for awarding the contract and forfeit the earnest money deposit.

- 16.4 “Performance Bank Guarantee” shall be refunded without any interest, on successful completion of the contract to the satisfaction of the Commission.

**17. METHODOLOGY FOR THE WORK:**

After award of the contract, the selected bidder shall approach the Commission within seven days for execution of agreement and finalize the methodology to carry out the assignment including the staffing pattern, logistics, work plan and reporting etc.

The Consultant shall perform the Services and complete the assignment/task as per the schedule of work issued by the Commission through the work order.

**18. PAYMENT**

18.1 MPERC shall make payment in the following manner subject to the conditions laid down under clause 18.2:-

18.1.1 10% of the contract value of the assignment after approval of the methodology and work plan by the Commission.

18.1.2 15% of the contract value of the assignment after completion of one month from the date of contract or identification of preliminary information gaps/requirement of any additional information in the petition, whichever is later.

18.1.3 20% of the contract value of the assignment after completion of two months from the date of contract or holding public hearing in the petition, whichever, is later.

18.1.4 25% of the contract value after presentation, discussions and finalization of models and preparation of draft order for approval of Commission.

18.1.5 30% of the contract value of the assignment after completion and acceptance of assignment by the Commission.

18.2 All the payments shall be made within 30 days from the receipt of the invoice from the Consultants subject to the condition that work completed by the consultants during the period for which the bill is raised, is found to the satisfaction of the Commission.

**19. TERMINATION OF AGREEMENT**

The Commission may terminate the contract if:

- i. The Consultant is not timely performing the assigned works.
- ii. Quality of the assigned works is not to the satisfaction of the Commission.

- iii. The Consultant repeatedly fails to achieve the milestones and meet the timelines as decided by the Commission.
- iv. The Consultant commits any material or persistent breach of its obligations under the contract (which, in the case of a breach capable of remedy, shall not have been remedied within 15 days of intimation), or Team members of the Consultant are found lacking in honesty and integrity;
- v. The Consultant becomes insolvent.

The Commission reserves the right to terminate the contract, by giving fifteen days' notice to the Consultant. Termination shall be effective after 15 days of written notice having been served on the Consultant either through email or through Registered post/ Speed Post/Courier. In such event, the performance guarantee shall stand forfeited. The termination will be without prejudice to either party's rights accrued before termination.

## **20. LIQUIDATED DAMAGES:**

For delay: If the Consultant fails to complete the allotted work within the prescribed time period, the Commission may levy liquidated damages with a maximum cap of 10 % of the contract value.

## **21. CONFIDENTIALITY**

- 20.1 The Consultant shall not utilise or publish or disclose or part with any statistics, data / proceeding or information collected for the purpose of Commission, without written consent of the Commission. The Consultant shall be duty bound to hand over the entire records of assignment to the Commission before the expiry of the Contract.
- 20.2 The Consultant shall be responsible for any explanation / clarification / description in the matter of assignment awarded and completed by it.
- 20.3 Information relating to evaluation of proposals and recommendation concerning awards shall not be disclosed to the other bidders who submitted the proposals or to other persons not officially concerned with the process.

## **22. MISCELLANEOUS**

- 22.1 If the Consultant fails to execute the work under contract agreement within stipulated time schedule and in the manner indicated in the methodology and work plan, the Commission may consider getting the work done through alternate resources at the risk and cost of the defaulting consultant.

- 22.2 The Commission is neither under any obligation to select any Bidder nor to give any reason for selecting any Bidder. The Commission is also under no obligation to proceed with the work or any part thereof.
- 22.3 The Commission reserves the right to award the total assignment or to delete any part of the assignment without assigning any reason. Payments shall be made subject to deliverables. The Commission also reserves the right to reject any or all the bids without assigning any reason.
- 22.4 Failure to provide all information or concealing any information / material facts required in the process to award the contract shall be at Bidder's own risk and may result in to rejection of the proposal / bid / contract.
- 22.5 Any dispute in the matter shall be subject to jurisdiction of Civil Court of Bhopal, Madhya Pradesh.
- 22.6 Bidder should clearly indicate that he is not presently blacklisted by any of the Govt. organisation/Commission.
- 22.7 The bidder shall necessarily enclose **a check list** referring to page no. of requisite enclosures, formats and other compliances stated in this document.

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**Technical Proposal**  
**FIRM's REFERENCES**

**Relevant services carried out in the last five years**

**(Format given below may be referred to for providing the information on each reference/ assignment for which the bidding firm / entity, individually as a corporate entity or as one of the major companies within an association, was legally contracted)**

**Name and address of the bidder:**

1. Name and Description of Assignment :	
2. Whether assignment relates to handling the Tariff Petitions for ERC / Generating Company / Transmission licensee -Specify the area of Consultancy Assignment	
3. Name & address of the client:	
4. (i) Professional Staff including Senior Staff (Project Director/Coordinator, Team Leader) Provided by Your Firm/entity (attach profiles) (ii) No. of Staff-weeks; duration of assignment	
5. Whether the assignment is completed or under process ?	
6. If completed, the reference of any documentary evidence (enclosed with the bid proposal) in respect of the award of assignment by the client and completion of the same.	
7. Start Date and Completion Date (Month/Year):	
8. Details of Associated Consultants, if any:	
9. No. of Months of Professional Staff Provided by Associated Consultants	
10. Approx. Value of Contract (in Current Indian Rs.)	

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**(Signatures of the Authorized Signatory) Date:**  
**Name & designation:**  
**Address:**

**Note: Please substantiate the above information with copy of the work order, contract for each assignment, completion certificate etc. In absence of documents, the experience shall not be considered for evaluation.**



**Technical Proposal**

**Format of Curriculum Vitae (CV) for proposed Professional Staff**

**Name and address of the bidder:**

**Name of the Person: Mr./Mrs./Ms.**

1. Proposed position	
2. Date of Birth	
3. Educational Qualifications	
4. Years with Firm/entity	
5. Total Experience in power sector	
6. Details of task Assigned	
7. Nationality	
8. Profession	
9. Membership in Professional Societies	
10. Work undertaken that best illustrates capability to handle the task assigned (mention name of assignment, year, location, employer, main projects, features, position held and activities performed.)	
11. Whether this person would be deployed for full time in MPERC during the consultancy period	

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**(Signatures of the Authorized  
Signatory) Date:  
Name & designation:**

**Address:**

**Technical Proposal**

**Description of the proposed methodology and Work plan for assignment**

**Name and address of the bidder:**

A. Methodology to carry out the activities as per the assignment

B. Detailed Work Plan

.....  
**(Signatures of the Authorized  
Signatory) Date:  
Name & designation:**

**Address:**

**Technical Proposal**

**Activity (work Schedule)**

**Name and address of the bidder:**

**Assumed Zero Point: ( i.e. the date on which work is proposed to be commenced)**

<b>Task</b>	<b>Completion Date with reference to assumed zero point</b>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

.....

**(Signatures of the Authorized Signatory) Date:  
Name & designation:**

**Address:**

**Technical Proposal**

**Name and address of the bidder:**

**Format of Task Schedule for Professional Staff proposed for assignment**

<b>Name</b>	<b>Position</b>	<b>Task</b>	<b>Committed Time schedule (in days/week)</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

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**(Signatures of the Authorized  
Signatory) Date:  
Name & designation:**

**Address:**

**Technical Proposal**

**Format for Extent of Transfer of models and explaining it to the Staff of the Commission**

**Name and address of the bidder:**

<b>S. No.</b>	<b>Task</b>	<b>Days from the commencement of work by which model will be explained to Commission's staff</b>
1.	Model for determination of Annual Capacity (fixed) Charges	
2.	Model for determination of Energy/ Transmission Charges	
3.	Model for calculation of IDC and project funding	
4.	Complete Tariff model including all cost components	
5.	Any other model that is required to be developed by the Consultants on their own or on instructions of the Commission	
8.	Any other working etc. deployed by the consultants	

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**(Signatures of the Authorized**

**Signatory) Date:**

**Name & designation:**

**Address:**

**Financial Proposal**

**Name and address of the bidder:**

<b>Item</b>	<b>Total amount in figures (in Rs)</b>
Consultancy support for determination of Multi-Year Tariff filed by the Generating Companies and Transmission Licensees in the State	
Consultancy support for true-up of tariff petition filed by the Generating Companies and Transmission Licensees in the State.	
<b>Total amount in words in Rs :</b>	

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**(Signatures of the Authorized  
Signatory) Date:  
Name & designation:**

**Address:**