

**Madhya Pradesh Electricity Regulatory
Commission**

No.MPERC/SEC/Cons/2024/1374

Bhopal Dated 05.06.2024

Subject: - Hiring of 01 Individual Consultant in the Commission.

1.Number of Post: -01(One)

2. Eligibility Criteria are as under:-

Officers who have served State Government and have assisted Senior officials in state Government Departments / Semi Government / Autonomous or Statutory organizations for at least for three years during the last five years of tenure.

Consultant - 01 Posts

Essential Qualification	Bachelors' Degree in any discipline or equivalent.
Experience	i) At least 20 years of Experience of working with senior level officers of GOMP preferably at the level of PS/ACS/CS. ii) Working experience as Private Secretary / PPS in ERCs/JERCS may be preferred. iii) Having knowledge of Govt. Establishment Rules, Store & Purchase Rules &MPERC's Regulations.
Assignment	i) To assist the Chairman's office to carry out their duties ii) To Assist the routine work like noting, drafting of letter, reply to the communication received from various other Ministries/ Departments/Organizations/CERC/SERC/Statutory bodies, PSUs etc. iii) Liaison with other Government Departments iv) Any other work assigned by Chairman of the Commission

3. Age:-

No Upper age limit for suitable candidate (Candidate having sound health)

4. Remuneration and other terms and conditions –As per State Government Order/ Circular dated 06th October, 2012.

Last Date of Closing: 07 days from the date of advertisement in the Web portal/News Paper.

NOTE: Candidate may send their duly filled application through E-Mail to secretary@mperc.nic.in, personnelofficermperc@gmail.com

Commission Secretary, MPERC

APPLICATION FORM FOR CONSULTANTS (Non Technical)

1.	Name		Affix recent passport size photograph		
2.	Father's Name				
3.	Date of Birth				
4.	Nationality				
5.	Mailing Address				
6.	Telephone/Mobile No.				
7.	Mailing Address (with Telephone/Mobile No. and Email address)				
8.	Permanent Address				
9.	Educational Qualification				
	Course	Subject	University/Institute	Year of Passing	Division/Class
10.	Work Experience (Add a separate sheet, if required)				
	Organization/Institute	Period		Nature of Work	Remarks
		From	To		

Signature-

Date-

Place-